



Satellite meetings

The WCP2022 organising committee is accepting satellite meeting proposals for the 19th World Congress of Basic and Clinical Pharmacology (WCP2022) taking place on the 17-22 July 2022.

We are accepting pre-Congress and post-Congress satellite meeting proposals. Pre-Congress satellite meetings will be held from Saturday 16 July to Sunday 17 July and post-Congress satellite meetings from 2pm on Friday 22nd July.

A satellite meeting is a workshop or small, topically focused regional meeting held independently of WCP2022. It is defined based on its location, timing, and overlap with the intended audience for WCP2022. Satellite meetings should enhance WCP2022 and introduce or continue the scientific content covered in WCP2022.

Please read through the following guidelines before beginning the application process. If you have any queries, contact WCP2022-committee@bps.ac.uk

Format for satellite meetings

Ideally, satellite meetings will take place in the WCP2022 host city of Glasgow or alternatively Edinburgh, Scotland's capital city, to keep a close relationship with the Congress. For guidance on choosing a venue, please refer to the organising committees [preferred venue list](#) in the first instance, however other venues within Glasgow or Edinburgh will also be considered.

The topic of your meeting should have a demonstrable link to the scientific content covered in WCP2022. For guidance, please see our [WCP2022 topic area list](#).

The satellite meeting organisers are solely responsible for the planning and funding of the satellite meeting. Should you wish to engage with the WCP2022 approved Professional Conference Organiser (PCO) please contact WCP2022-committee@bps.ac.uk. Please note that any engagement with the PCO will be at the satellite meeting organiser's expense.

The WCP2022 organising committee will help with the promotion of your meeting through targeted communications and social media. It is expected that any WCP2022 attendees who wish to join the satellite meeting will receive an agreed discounted registration fee.

Selecting speakers/participants

The WCP2022 organising committee is mindful of its responsibilities to promote equality of opportunity, and asks submitters to make sure that satellite meetings are appealing and accessible to a diverse audience. As part of the application process, we will ask you to outline how you have considered Equality, Diversity and Inclusion (EDI) in creating your proposal. Please read the [Society's EDI statement](#) for more information.

WCP2022 organising committee aspires to achieve a 60:40 gender balance in all submissions including both the chairs and speakers (no more than 60% of either gender) which we ask applicants to consider in preparing their programme. Where this cannot be achieved, please justify clearly why this is the case and what efforts were made to achieve gender balance.

We also encourage that at least one speaker in your programme is an early career researcher (ECR). ECRs are defined as: postgraduate students, post-doctoral researchers



within five years of the award of a PhD, clinical pharmacology scientists, core or specialist medical trainees, pharmacists within 5 year of qualification and active research fellows.

Application process

To submit a satellite meeting proposal, please visit the [online Submission Portal](#) and follow the instructions to complete the submission.

When you submit, you will be asked for the following:

- Your details as the submitter
- Session details including title and a short description for marketing the session
- Relevant topic area and details of how this meeting is relevant to the WCP2022 audience
- Details of why this session is relevant and any publication opportunities where these have been agreed
- Programme including location, dates, timings, and speaker information
- Statement of how you have considered Equality, Diversity and Inclusion in your application
- How the meeting will be funded
- Proposed registration fees including discount for WCP2022 attendees

We need all of these details to consider your proposal, so please make sure you have this information before you begin the submission process.

Visit the [online Submission Portal](#).

What happens after you submit?

After submission, your application will be assessed by the WCP2022 Executive Group who will review all the applications considering quality, significance, originality and relevance. Following the review process, the WCP2022 Executive Group will discuss the outcomes of the review and inform you of a decision.

If you have any questions regarding submissions please contact WCP2022-committee@bps.ac.uk